

SAN ANTONIO WATER SYSTEM PURCHASING DEPARTMENT

Issued By: **Clifford Gorman**
BID NO.: **12-3081**

Date Issued: **May 14, 2012**

**FORMAL INVITATION FOR BIDS
BEST VALUE BID (BVB) FOR A BIENNIAL CONTRACT FOR A
TOILET AND URINAL DISTRIBUTION PROGRAM
ADDENDUM NO. 3**

Sealed bids addressed to the Purchasing Director, San Antonio Water System, 2800 US Hwy 281 North, P.O. Box 2449, San Antonio, TX 78298-2449 will be received until **3:00 p.m., May 16, 2011** and then publicly opened and read aloud for furnishing materials or services as described received herein below,

The San Antonio Water System Purchasing Department is willing to assist any bidder(s) in the interpretation of bid provisions or explanation of how bid forms are to be completed. Assistance may be received by visiting the Purchasing Office in the SAWS Main Office, 2800 US Hwy 281 North, San Antonio, TX 78212, or by calling (210) 233-3819.

This invitation includes the following:

Invitation for Bids
Terms and Conditions of Invitation for Bids

Specifications and General Requirements
Price Schedule

The undersigned, by his/her signature, represents that he/she is authorized to bind the Bidder to fully comply with the Specifications and General Requirements for the amount(s) shown on the accompanying bid sheet(s). By signing below, Bidder has read the entire document and agreed to the terms therein.

Signer's Name: _____ Firm Name: _____
(Please Print or Type)

Address: _____

Signature of Person Authorized to Sign Bid _____ City, State, Zip Code: _____

Email Address: _____ Telephone No.: _____

Fax No.: _____

Please complete the following:

Prompt Payment Discount: _____% _____days. (If no discount is offered, Net 30 will apply.)

Please check the following blanks which apply to your company:

Ownership of firm (51% or more):

___ Non-minority ___ Hispanic ___ African-American ___ Other Minority (specify) _____

___ Female Owned ___ Handicapped Owned ___ Small Business (less than \$1 million annual receipts or 100 employees)

Indicate Status: ___ Partnership ___ Corporation ___ Sole Proprietorship ___ Other (specify) _____

Tax Identification Number: _____

Questions and notes from mandatory pre bid meeting for Best Value BID 12-3081 held on May 14, 2012 at 9:00 a.m. Attendees list is attached.

Question: Can a Bidder submit a different combination system than the other units they are bidding?

Answer: **No, all units must be from the same manufacture.**

Question: When should requests for approved equals be submitted?

Answer: **Approved equals should be submitted through the bid submittal, SAWS reserves the right to request samples from the vendors and the vendors must comply with 48 hrs.**

Question: Are self sustaining seats the same as soft close?

Answer: **Yes.**

Question: Can alternate products be included on the same bid document?

Answer: **No, alternate items can be bid however each alternate must be included in a separate bid package.**

Question: When should good, better, and best seat, wax ring, and bolt samples be submitted?

Answer: **They should be submitted on bid day.**

Question: Under the section 5.0 Warranty Item 5.1 Line 4 refers to what we call operations and maintenance manuals.

Does this need to be included at bid time or after award of contract? The section that the manufacturer furnished for this is 160 pages long. That would be 7 times 160 in each optional package.

Answer: **Operations and maintenance manuals do need to be submitted with each copy of the the bid. However these may be submitted on a CD formatted to open with MS Office, or Adobe Acrobat software.**

Clarifications:

Only one price proposal needs to be included with the bid, and it must be submitted with the bid in its own sealed envelope clearly marked price proposal.

Prices must remain firm throughout the duration of the contract period.

Please ink through the header on TAB 4, that says EXPERIENCE STATEMENT and replace with WARRANTY PROPOSAL

Replace page 43 with the new page as follows:

**TAB 9
EXPERIENCE STATEMENT**

1. Bidder has been actively engaged for a minimum of three (3) consecutive years as a contractor providing the specified services.
2. Number of years engaged in this type of business. _____ Years
3. Fully describe your company and experience as it relates to the following:
4. History of successful and stable company operation for a period of at least three years.

IT IS NECESSARY TO RETURN THIS ADDENDUM WITH YOUR BID.